



Hotel Services Coordinator

- Permanent Full Time position
- Located in Camden – 20 minutes south of Campbelltown
- Competitive Salary and up to \$15,900 salary packaging option

Established for over 130 years, Carrington is the fastest growing Aged Care provider in Camden. Carrington is revolutionising Aged Care services with its philosophy of CARE, hospitality and operational structure.

As Hotel Service Coordinator, you will lead our four Hotel Services teams to ensure quality and compliance of Aged Care Quality Standards and maintaining Carrington's high level of service excellence in hospitality and housekeeping.

The ideal applicant will have:

- Minimum 4 years' experience in a supervisory or management role within Hotel or Aged Care industry with a focus in hospitality and housekeeping
- Certificate IV in Hospitality or equivalent experience, or willingness to undertake
- Proven ability to work with multi-disciplinary teams in professional environment to support consumer wellbeing
- Proven ability to facilitate training, development and mentoring
- Strong analytical skills, financial acumen, and documenting skills
- A strong focus on customer service while exceeding our resident expectations
- Exceptional interpersonal skills
- Exceptional product knowledge and strong ability to build relationships with stakeholders including staff, management, vendors, consumers and customers

You will receive a competitive rate of pay, excellent working conditions, attractive salary packaging options, an additional public holiday each year and much, much more!

Appointment to this position is conditional upon the satisfactory completion of pre-employment checks, including a National Criminal History check, Flu and COVID Vaccination, and pre-employment assessment.

For further information, please contact Karthik Selvadorai on 4659 0310.

Please forward your resume and cover letter to:

Karthik Selvadorai, Hotel Services Manager

kselvadorai@carringtoncare.com.au

Applications Close: 6 August 2021

Please Note: To be eligible to apply for this role you must be legally permitted to work permanently in Australia. Applications from outside Australia as well as unsolicited applications from recruitment agencies are not welcome and will not be responded to.